

# Maryland529

*formerly College Savings Plans of Maryland*

**Administration, Personnel & Finance Committee Agenda  
September 12, 2019  
10:00 am – 12:00 pm**

**Maryland 529 Office  
217 E. Redwood St., Suite 1350, Baltimore, MD 21202  
Call-in #: 712-770-5561 (Access Code: 566944#)**

Pamela Purcell, Chair

1. Approval of Minutes (Exhibit 1B,1C) **<VOTE>** 10:00 – 10:15 AM
2. ABLE Pre-paid Card (Exhibit 2A, 2B) – Kelly Nelson **<VOTE>** 10:15 – 10:30 AM
3. Finance – Janaki Kannan 10:30 – 10:50 AM
  - A. Review of MD529 FY19 Operating Budget (Exhibit 3A)
  - B. Review of ABLE FY19 Operating Budget (Exhibit 3A)
  - C. Weighted Average Tuition Calculation Discussion (Exhibit 3B)
4. Legal – Meghan Marek 10:50 – 11:30 AM
  - A. Bylaw Revisions (Exhibit 4A) **<VOTE>**
  - B. Translation button for website (Exhibit 4B)
5. Personnel – Erin Layton 11:30 – 12:00 PM
  - A. Open Positions (Exhibit 5)
  - B. Seasonal Assistance

**Next Meeting: November 14, 2019 (10-12pm)**