

# Maryland529

formerly College Savings Plans of Maryland

## Administration, Personnel & Finance Committee Agenda

January 14, 2020

10:00 am – 12:00 pm

Maryland 529 Office

217 E. Redwood St., Suite 1350, Baltimore, MD 21202

Call-in #: 218-339-7800 (4323852#)

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|---|------------------|
| 1. Approval of Minutes (Exhibit 1B) <VOTE>                      | 9:30 – 9:35 AM   |
| 2. Committee Chair Items  | 9:35 – 9:40 AM   |
| A. Annual Review of Committee Charter (Exhibit 2)               |                  |
| 3. Finance (Exhibit 3)  | 9:40 – 9:55 AM   |
| A. Review of FY20 Operating Budgets                             |                  |
| B. Review of ABLE FY20 Operating Budgets                        |                  |
| 4. Administration Updates                                       | 9:55 – 10:15 AM  |
| A. Staff Reviews  |                  |
| B. DOIT/IT Issues   |                  |
| C. Surplus Operating Funds (Exhibit 4)                          |                  |
| D. Fees Discussion (Exhibit 4)                                  |                  |
| 5. Personnel  | 10:15 – 10:30 AM |
| A. Director of Investments and Cash Management Position Update  |                  |
| B. Compliance Outsourcing Update                                |                  |
| C. Assistant Director of Finance Update                         |                  |
| D. Open Positions Update  |                  |
| 6. Board Priorities   | 10:30 – 10:50 AM |
| A. Account Review Project Update                                |                  |
| B. MPCT RFP Update  |                  |
| C. Policies and Procedures – ABLE (Exhibit 6)                   |                  |
| 7. Legal Update   | 10:50 – 11:00 AM |
| A. Disclosure Statement update regarding SECURE Act (Exhibit 7) |                  |
| 8. Closed Session   | 11:00 – 11:30 AM |
| Adjournment   | 11:30 AM         |