

Maryland529

formerly College Savings Plans of Maryland

**A&P Committee Agenda
May 28, 2019
1:00 pm – 3:00pm**

**Maryland 529 Office
217 E. Redwood St., Suite 1350, Baltimore, MD 21202
Call-in #: 712-770-5561 (Access Code: 566944#)**

Open Session – Pamela Purcell, Chair

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| 1. Committee Charter Review | 1:00 – 1:15 PM |
| A. Draft Charter – Redline Version (Exhibit 1A) | |
| B. Draft Charter – Clean Version (Exhibit 1B) | |
| 2. Organizational Chart | 1:15 – 1:30 PM |
| A. 2016 Organizational Chart with Positions (Exhibit 2A) | |
| B. 2018 Board Approved Organizational Chart (Exhibit 2B) | |
| C. 2019 Proposed Organizational Chart (Exhibit 2C) | |
| 3. Agency IT Support | 1:30 – 1:45 PM |
| 4. Employee Performance | 1:45 – 2:00 PM |
| 5. Break | 2:00 – 2:05 PM |
| 6. Future Meeting Discussion | 2:05 – 2:15 PM |
| A. September 12, 2019 – Only future meeting scheduled | |
| 7. New Business | 2:15 – 2:30 PM |
| 8. 529 Incentive Program – Charles Tharp | 2:30 – 2:45 PM |
| A. Draft Incentive Program Policy – Redlined (Exhibit 8A) | |
| B. Draft Incentive Program Policy – Clean (Exhibit 8B) | |
| 9. Executive Director Position Description Review | 2:45 – 3:00 PM |
| A. Executive Director Position Description (Exhibit 5A) | |